SILICON VALLEY REGIONAL COMPUTER FORENSICS LABORATORY

4600 Bohannon Drive, Suite 200, Menlo Park, CA 94025-1044
Main: 650.289.3000 Fax: 650.289.3050

Service Request

Case Information
Please print legibly in each box

Request Type: ☐Initial ☐Supplemental	Date:	Agency Case Number:	Subject Name:
Submitter	Submitting Agency:	Case Title:	Crime Type:
Submitting Agency Mailing Address		Task Force: ☐N/A ☐ICAC ☐REACT ☐Other:	
Investigator:	Unit:	Special Handling: ☐N/A ☐Grand Jury ☐Other:	
Investigator Phone Numbers: Cell: Office:		Supervisor:	Supervisor Email:
Investigator Email:		Federal Agencies Only – Maximum Classification Level: ☐Unclassified ☐Confidential	☐Secret//

Legal

Jurisdiction: ☐Federal ☐State ☐Other:				Prosecutor Name:	Prosecutor Phone:
Legal Authority ☐Search Warrant ☐Consent ☐FISA ☐Probatior				Trial Prep: ☐N/A ☐Yes :	Pending Court Dates:
☐Discovery ☐Subpoena ☐Parole ☐Gov. Property				Legal Authority Expiration ☐N/A ☐Yes :	Exigent ☐N/A ☐Yes :
☐Other:					

Field Service Request Information

Proposed Field Service Date:	Estimated Number of Computers:	Service Location or Address:

Additional Information:

Background Information
Investigators should review loose media and cell phones with the Loose Media and Cell Phone Investigative Kiosk

Were CART personnel consulted for this request? ☐No ☐Yes:	Was the evidence accessed prior to submission? ☐No ☐Yes:	Biohazard: ☐No ☐Yes:

Service Requested
Describe your request, special handling required, and what type of data is expected. Attach additional pages as necessary.

RCFL USE ONLY

Date Received:	Received by:	Case Priority:	Established by:	Examiner Assigned	SVRCFL Case Number: