SILICON VALLEY REGIONAL COMPUTER FORENSICS LABORATORY

4600 Bohannon Drive, Suite 200, Menlo Park, CA 94025-1044
Main: 650.289.3000 Fax: 650.289.3050

Service Request

Case Information
Please print legibly in each box

Request Type: ☐Initial ☐Supplemental	Date:	Agency Case Number:	Subject Name:
Submitter	Submitting Agency:	Case Title:	Crime Type:
Submitting Agency Mailing Address		Task Force: ☐N/A ☐ICAC ☐REACT ☐Other:	
Investigator:	Unit:	Special Handling: ☐N/A ☐Grand Jury ☐Other:	
Investigator Phone Numbers: Cell: Office:		Supervisor:	Supervisor Email:
Investigator Email:		Federal Agencies Only – Maximum Classification Level: ☐Unclassified ☐Confidential	☐Secret//

Legal

Jurisdiction: ☐Federal ☐State ☐Other:	Prosecutor Name:	Prosecutor Phone:
Legal Authority ☐Search Warrant Date warrant was executed: ☐Consent ☐FISA ☐Probation ☐Discovery ☐Subpoena ☐Parole ☐Gov. Property ☐Other:	Trial Prep: ☐N/A ☐Yes :	Pending Court Dates:
	Legal Authority Expiration ☐N/A ☐Yes :	Exigent ☐N/A ☐Yes :

Field Service Request Information

Proposed Field Service Date:	Estimated Number of Computers:	Service Location or Address:
Additional Information:		

Background Information
Investigators should review loose media and cell phones with the Loose Media and Cell Phone Investigative Kiosk

Were CART personnel consulted for this request? ☐No ☐Yes:	Was the evidence accessed prior to submission? ☐No ☐Yes:	Biohazard: ☐No ☐Yes:

By submitting this service request, the requestor agrees that the SVRCFL will choose the most appropriate, approved method to address the request.

Service Requested
Describe your request, special handling required, and what type of data is expected. Attach additional pages as necessary.

RCFL USE ONLY

Date Received:	Received by:	Case Priority:	Established by:	Examiner Assigned	SVRCFL Case Number: