Image Scan

PREVIEW CHECKLIST

Investigator: _____   Case ID (UCFN): _____

Case Title: _____   Division: _____ RA: _____

Subject: _____   Address: _____

ImageScan CD Version: 2.1   3.0_____   _____

Signed Voluntary Consent: YES   NO

Wiping

❏ Thumb drive wiped prior to this preview.   Wiped By: _____   Date: ____/____/_____

Thumb Drive Type: OCZ Rally2 _____   Time: ____:____ am pm

Thumb Drive Size: 2 GB _____

ImageScan Process   Date: ____/____/_____   Start Time: ____:____ am pm   End Time: ____:____ am pm

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Description of Subject's Computer Components

Operating System: Windows 95 98 ME 2K XP Vista
Other: _____

System Contains	Unknown
❏ >64MB of RAM (Actual: _____)	❏
❏ Pentium II or newer Intel CPU	❏
❏ USB port (1.1 2.0)	❏
❏ CD CD-RW DVD DVD-RW	❏
❏ Floppy drive	❏
❏ Additional internal hard drives	❏
❏ Additional external hard drives	❏

Your Description of Computer

Manufacturer: _____

Model: _____

Serial Number: _____

Technical Support

Instructor Phone: _____

ImageScan@rcfl.gov   703-985-3326

Assess and Prep Procedure

❏ Bump / shift / feel – Computer is: ON   OFF
❏ If ON, how did you shut down? SOFT   PLUG
❏ Turn power OFF
❏ Turn power ON
❏ Quickly install ImageScan CD
❏ Boot menu looks normal
❏ Boot menu option chosen: 1 2 3 4 5 6
❏ Insert thumb drive in USB port
Did system boot to Windows? YES   NO

Ideal Preview Procedure

❏ Choose boot option 1
❏ Wait patiently for GUI to start
❏ Click the RUN VIEWER button
❏ Wait patiently for viewer to start
❏ Follow prompts and enter log data
❏ Click triangles to open folders
❏ Click folder names to view thumbnails
❏ To save, right-click and choose COPY FILES

Departure Procedure

❏ Click SHUTDOWN button
❏ Remove ImageScan CD
❏ Remove thumb drive
❏ Remove floppy (if used)