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|  | IWRCFL Case#: |
| Submitting Individual (if different from Case Agent) / ID#:     Please Print – First & Last Name | Your Phone Telephone # (ext):     E-Mail:       |
| **AGENT / AGENCY INFORMATION** |
| Case Agent:     Please Print – First & Last Name | Agent desk phone (ext) and **cell phone**:     E-Mail:       | Agency Case #:      | Squad:      |
| Submitting Agency:      | Agency Address:      | Task Force: (If Any)      | **RCFL ONLY**Recv’d Date / Time:      |
| **CASE INFORMATION** |
| Suspect’s Name      | Case/Crime Type:      |
| Suspect In Custody:[ ]  Yes [ ]  No | Address of Occurrence:      | Type of Seizure: (Check) ***Legal authority must be attached***[ ]  Search Warrant with **affidavit** [ ]  Probation/Parole [ ]  Consent [ ]  Administrative [ ]  Fed. Grand Jury [ ] Other:       |
| DDA / AUSA Assigned:      | IWRCFL Examiner Contacted:      |
| Pending Court Dates:      | Are you willing to assist in review?[ ]  Yes [ ]  No |
| **EVIDENCE INFORMATION** |
| Address Seized:      | Site #:      | Date / Time Seized:      |
| Number/Type of Computers:      | Total number of items submitted:      |
| Number/Type of Cell Phones, Tablets, Cameras      **Note:** You must call before requesting service for cell phones. | Power supplies obtained:[ ]  Yes [ ]  No*(For Laptops/Cell Phones and other devices)* |  |
| Has this evidence been previously viewed or accessed by anyone? (Explain and give date)      |
| Are you aware of any privileged information contained within the evidence? (Explain)      |
| \_\_\_\_\_\_ (initials) **I acknowledge that I am submitting from a non-participating agency and that priority will be given to participating agencies**. |
| **SERVICE REQUEST** |
| Explain the service needed:      |

***Instructions:***

1. Please prepare one form for each search site (address) consulted on.
2. Please provide **ALL** requested information and note any unusual circumstances in the service request area.

 Note: By submitting this case, you agree that the IWRCFL will select the method(s) and/or subcontractor(s) needed to complete this request.