



**REQUEST FOR SERVICE**

OFFICE: 469-893-4309 FAX: 469-893-4334

NTRCFL Case: R2 -

Please attach a copy of the legal authority. Evidence will not be examined without appropriate legal authority.

|                              |                      |
|------------------------------|----------------------|
| Agency Name:                 |                      |
| Investigator Name and Title: |                      |
| Investigator Phone #:        | Investigator Cell #: |
| Investigator Email:          |                      |
| Supervisor Name:             | Supervisor Phone #:  |
| Submitter Case #:            |                      |
| Subject Name:                |                      |
| Case Type:                   |                      |

Do you anticipate Forfeiture actions against the evidence? Yes  No

Hazardous Materials will not be accepted without prior approval of the NTRCFL.

**Service Requested:**

It is **important** that you include the following, if known: passwords/pin codes/usernames, Court deadlines, procedures concerning privileged material, information concerning examinations performed by anyone other than the NTRCFL, any additional information which may be relevant such as police reports or subject photos and any special handling requests.

**Requests for assistance in executing Search Warrants should be received at least 2 business days prior to the search.**

The submitter agrees that the NTRCFL will select the technical procedures necessary to complete the request.

|                |                          |
|----------------|--------------------------|
| Received by:   | Date Received:           |
| Case Priority: | Priority Established By: |